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| **Managed Move ContractAdmissions and Monitoring Form** |
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| **Name of Pupil:**  | **Current school:**  | **New school:**  |
| **Parent/carer Name:**   | **Key Contact:**  | **Key Contact:**  |
| **Email/Phone:**  | **Email/Phone:**  | **Email/Phone:**  |
|  |
| **Pupil DOB** |  | **Pupil Year Group** |  | **Does the pupil have:****An SEN support Plan** **An EHCP** | [ ] **Yes** [ ] **No** [ ] **Yes** [ ] **No**  |
| **Is the pupil subject to:****Child in Need Plan** **Child Protection Plan?****Is the pupil a Looked After Child** | [ ] **Yes** [ ] **No** [ ] **Yes** [ ] **No** [ ] **Yes** [ ] **No**  | **Is the pupil:****Eligible for Pupil Premium?** **Eligible for Free School Meals?** **A young carer?** | [ ] **Yes** [ ] **No** [ ] **Yes** [ ] **No** [ ] **Yes** [ ] **No**  |
| **Has the pupil ever had a previous managed move?** | [ ] **Yes** [ ] **No**  | **Has the pupil ever been referred to inclusion panel?** | [ ] **Yes** [ ] **No**  |
| **Has the pupil ever been referred to Big Picture?** | [ ] **Yes** [ ] **No**  | **Has the pupil ever been referred to BOSS?** | [ ] **Yes** [ ] **No**  |
|  |
| **Local Authority Case Officer name:****(if allocated)** |  | **Local Authority Case Officer Email/Phone:** |  |
| **Rationale for Managed Move (Include relevant school history):** |
|  |
| **Tier of Managed Move:**  |
| [ ]  **Tier 1:**  **New opportunity due to challenging circumstances** | [ ] **Tier 2: To prevent immediate permanent exclusion (exclusion must be reported to the LA)** |
|  |
| **Admission meeting date:** | Click here to enter a date. | **Agreed Managed Move start date:** | Click here to enter a date. | **End date of managed move:** | Click here to enter a date. |
| **Agreed Timetable:** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **Start time/End Time of school day:** |  |  |  |  |  |
|  |
| **Procedure for reporting daily placement attendance: *e.g. email/telephone call to mainstream school including timescales. Local Authority attendance monitoring*** |   |
| **Procedure for reporting key safeguarding concerns:*****e.g. mainstream setting and AP setting communicating key safeguarding or CP concerns/information/updates*** |  |
| **Criteria required for the managed move to be deemed successful****What does success look like for this child?*****e.g. specified/quantified reduction in sanctions, increase in good conduct points, pre-determined attendance expectations, define increased engagement in lessons, progress in specific subjects, reduction in lateness*** |  |
| **Specific and reasonable targets for the pupil to achieve during managed move(based on individual need)** |  |
| **Agreed Actions to be completed by First review Meeting (date above)** |   |
| **Date of first review meeting:** |  |
| **Signed by Parents and Pupil:** | **Current Mainstream School:** | **New Mainstream School:** | **Local Authority Case Officer:** |
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| **1st Review meeting** |
| **Review Meeting date:** |  |
| **Attendees:** |  |
| **Review of Actions set at last meeting*(including progress against key actions)*** | **What is going well?**Click here to enter text.**What are we concerned about?**Click here to enter text.**What do we want things to look like? (used to inform next steps/actions)**Click here to enter text. |
| **Agreed Next Steps/Actions:** | Click here to enter text. |
| **Next Review Meeting date:** |  |
| **Signed by Parents and Pupil:** | **Mainstream School:** | **New Mainstream School:** | **Local Authority Case Officer:** |
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| **2nd Review meeting** |
| **Review Meeting date:** |  |  |
| **Attendees:** |  |
| **Review of Actions set at last meeting*(including progress against key actions)*** | **What is going well?**Click here to enter text.**What are we concerned about?**Click here to enter text.**What do we want things to look like? (used to inform next steps/actions)**Click here to enter text. |
| **Agreed Next Steps/Actions:** | Click here to enter text. |
| **Next Review Meeting date:** |  |
| **Signed by Parents and Pupil:** | **Mainstream School:** | **New Mainstream School:** | **Local Authority Case Manager:** |
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| **3rd Review meeting** |
| **Review Meeting date:** |  |
| **Attendees:** |  |
| **Review of Actions set at last meeting*(including progress against key actions)*** | **What is going well?**Click here to enter text.**What are we concerned about?**Click here to enter text.**What do we want things to look like? (used to inform next steps/actions)**Click here to enter text. |
| **Agreed Next Steps/Actions:** | Click here to enter text. |
| **Managed move successful? Yes or No** |  | **Date of school roll transfer:** |  |
| **Signed by Parents and Pupil:** | **Mainstream School:** | **New Mainstream School:** | **Local Authority Case Manager:** |
|  |  |  |  |