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| **Managed Move Contract Admissions and Monitoring Form** | | | | | | | | | | |
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| **Name of Pupil:** | | | **Current school:** | | | | **New school:** | | | |
| **Parent/carer Name:** | | | **Key Contact:** | | | | **Key Contact:** | | | |
| **Email/Phone:** | | | **Email/Phone:** | | | | **Email/Phone:** | | | |
|  | | | | | | | | | | |
| **Pupil DOB** |  | | **Pupil Year Group** | |  | | **Does the pupil have:**  **An SEN support Plan**  **An EHCP** | | | **Yes No**  **Yes No** |
| **Is the pupil subject to:**  **Child in Need Plan**  **Child Protection Plan?**  **Is the pupil a Looked After Child** | | **Yes No**  **Yes No**  **Yes No** | | | **Is the pupil:**  **Eligible for Pupil Premium?**  **Eligible for Free School Meals?**  **A young carer?** | | | | **Yes No**  **Yes No**  **Yes No** | |
| **Has the pupil ever had a previous managed move?** | | **Yes No** | | | **Has the pupil ever been referred to inclusion panel?** | | | | **Yes No** | |
| **Has the pupil ever been referred to Big Picture?** | | **Yes No** | | | **Has the pupil ever been referred to BOSS?** | | | | **Yes No** | |
|  | | | | | | | | | | |
| **Local Authority Case Officer name:**  **(if allocated)** | |  | | | **Local Authority Case Officer Email/Phone:** | | |  | | |
| **Rationale for Managed Move (Include relevant school history):** | | | | | | | | | | |
|  | | | | | | | | | | |
| **Tier of Managed Move:** | | | | | | | | | | |
| **Tier 1:**  **New opportunity due to challenging circumstances** | | | | | **Tier 2: To prevent immediate permanent exclusion (exclusion must be reported to the LA)** | | | | | |
|  | | | | | | | | | | |
| **Admission meeting date:** | Click here to enter a date. | | **Agreed Managed Move start date:** | | Click here to enter a date. | | **End date of managed move:** | | | Click here to enter a date. |
| **Agreed Timetable:** | **Monday** | | **Tuesday** | | **Wednesday** | | **Thursday** | | | **Friday** |
| **Start time/End Time of school day:** |  | |  | |  | |  | | |  |
|  | | | | | | | | | | |
| **Procedure for reporting daily placement attendance:  *e.g. email/telephone call to mainstream school including timescales. Local Authority attendance monitoring*** | | | |  | | | | | | |
| **Procedure for reporting key safeguarding concerns:**  ***e.g. mainstream setting and AP setting communicating key safeguarding or CP concerns/information/updates*** | | | |  | | | | | | |
| **Criteria required for the managed move to be deemed successful**  **What does success look like for this child?**  ***e.g. specified/quantified reduction in sanctions, increase in good conduct points, pre-determined attendance expectations, define increased engagement in lessons, progress in specific subjects, reduction in lateness*** | | | |  | | | | | | |
| **Specific and reasonable targets for the pupil to achieve during managed move (based on individual need)** | | | |  | | | | | | |
| **Agreed Actions to be completed by First review Meeting (date above)** | | | |  | | | | | | |
| **Date of first review meeting:** | | | |  | | | | | | |
| **Signed by Parents and Pupil:** | | | | **Current Mainstream School:** | | **New Mainstream School:** | | | **Local Authority Case Officer:** | |
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| **1st Review meeting** | | | | | |
| **Review Meeting date:** |  |
| **Attendees:** | |  | | | |
| **Review of Actions set at last meeting *(including progress against key actions)*** | | **What is going well?**  Click here to enter text.  **What are we concerned about?**  Click here to enter text.  **What do we want things to look like? (used to inform next steps/actions)**  Click here to enter text. | | | |
| **Agreed Next Steps/Actions:** | | Click here to enter text. | | | |
| **Next Review Meeting date:** | |  | | |
| **Signed by Parents and Pupil:** | | **Mainstream School:** | **New Mainstream School:** | **Local Authority Case Officer:** | |
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| **2nd Review meeting** | | | | | |
| **Review Meeting date:** |  |  | | |
| **Attendees:** | |  | | | |
| **Review of Actions set at last meeting *(including progress against key actions)*** | | **What is going well?**  Click here to enter text.  **What are we concerned about?**  Click here to enter text.  **What do we want things to look like? (used to inform next steps/actions)**  Click here to enter text. | | | |
| **Agreed Next Steps/Actions:** | | Click here to enter text. | | | |
| **Next Review Meeting date:** |  |
| **Signed by Parents and Pupil:** | | **Mainstream School:** | **New Mainstream School:** | **Local Authority Case Manager:** | |
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| **3rd Review meeting** | | | | | |
| **Review Meeting date:** |  |
| **Attendees:** | |  | | | |
| **Review of Actions set at last meeting *(including progress against key actions)*** | | **What is going well?**  Click here to enter text.  **What are we concerned about?**  Click here to enter text.  **What do we want things to look like? (used to inform next steps/actions)**  Click here to enter text. | | | |
| **Agreed Next Steps/Actions:** | | Click here to enter text. | | | |
| **Managed move successful? Yes or No** |  | **Date of school roll transfer:** | |  | |
| **Signed by Parents and Pupil:** | | **Mainstream School:** | **New Mainstream School:** | | **Local Authority Case Manager:** |
|  | |  |  | |  |